

**GREEN VALLEY MUTUAL WATER COMPANY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**August 16, 2021**

1. The meeting was called to order at 6:32 p.m. by President Glen Pyne, at the Hilton Garden Inn.

Directors present at the meeting:	President 2 <sup>nd</sup> Vice President Secretary/Treasurer Directors:	Glen Pyne Charlie Mattson Jeff Grimsley Richard Vouga Kathleen Benjamin Robert Perrill Jerry Miller Rick Blea
Employees Present:	General Manager Recording Secretary	Steve Brandt Emily Nohr

Steve Christman was excused from the meeting.

Public Present: Shayla Antrim, Chris Chesney, Lyle Ferguson,  
Barbara Ferguson, Susan Lopez, Sandi Huckaby, Sherese Perrill

**2. PUBLIC COMMENT:**

- a. Shareholder, Sandi Huckaby, asked the Board of Directors about attending community events and expressed concern about the increased clubhouse rental fee. Two letters from shareholders were provided to the Board expressing the same.
- b. Shareholder, Chris Chesney, discussed the statutes of CA Corporate Code which dictate how a mutual water company can operate and spend funds collected from Shareholders. Steve Brandt responded that part of Mr. Chesney's statement was incorrect.
- c. Shareholder, Susan Lopez, asked if a representative from GVL Recreation was attending the meeting. The board responded that there was not.

**3. CONSENT CALENDAR:**

- a. **M** (Jeff Grimsley) **S** (Charlie Mattson) **C**: To approve the consent calendar with two corrections of the meeting minutes; one correction to item 2B to include GVMWC and 7C(II) to specify that survey questions must be approved by the board before being sent to shareholders. *The motion was unanimously carried.*

**4. FINANCIAL REPORTS:**

- a. Jeff Grimsley presented the financial statements for the period ending July 31, 2021.
- b. **M** (Rick Blea) **S** (Charlie Mattson) **C**: To approve the Financial Statements for July 31, 2021, as presented. *The motion was unanimously carried.*
- b. The quarterly billing of the annual assessment was discussed. Emily reported that the current billing software is capable, and no additional upgrades are needed.

**5. MANAGER'S REPORT:**

- a. Steve Brandt presented the July Production Report, highlighting that water usage is up 20% from last year.
- b. Steve Brandt reported the following for his Manager's Report:
  - i. The necessary equipment for water treatment has been purchased and should be delivered in the next week or two. Because our wells must be shut down to install the new equipment, Kevin recommends we allow our wells to rest for a few additional days and purchase CLAWA in the interim. Because water sales are \$10,000 above budget, the unbudgeted cost for purchasing water from CLAWA is not a negative hit to the budget.
  - ii. A hydrogeologist from CalRural visited and Kevin took him on a tour of the water system. He has already pinpointed potential sites for new wells, one of which is on Water Company property.
  - iii. Three plumbers were contacted to do the work for installing a new service line in the clubhouse and office. Two plumbers did not want to bid on the job, so only one quote was received from the third contractor.

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- M** (Richard Vouga) **S** (Charlie Mattson) **C**: Upon receipt of two additional bids from qualified contractors, an amount not to exceed \$4,100.00 may be allocated for the installation of a new service line to the clubhouse and water company building. *The motion was unanimously carried.*
- iv. San Bernardino County Flood Control will be fixing the fence above the spillway. They are also looking into dredging the spillway, which would most likely take place in a few years, once the proper permits are obtained.

**6. BOARD MEMBER REPORTS:**

- a. Jerry Miller, Chairperson of the Lake and Clubhouse Committee, reported that the committee is continuing to work on creating an ad-hoc committee. The committee also plans to hold a community meeting in the near future to hear community feedback.
- b. Kathy Benjamin, Chairperson of the Community Relations Committee, reported the following:
- i. Survey Monkey was going to cost \$900.00 due to the requirement for additional users, so it will no longer be used for the survey. Google Docs offers a similar survey platform for free with sufficient security and will be used moving forward. Questions for the survey were discussed amongst the Board.
- ii. Shareholders have been asking about holding Zoom meetings.

**7. OPEN SESSION RECESSED AT 7:54 PM FOR EXECUTIVE SESSION.**

**8. EXECUTIVE SESSION: 8:00 PM to 8:26 PM**

- a. Steve provided an update to previously discussed shareholder correspondence.

**9. ADJOURNMENT:** The meeting was adjourned at 8:26 pm.

Respectfully Submitted,



Emily Nohr,  
Recording Secretary