

GREEN VALLEY MUTUAL WATER COMPANY
BOARD OF DIRECTORS MEETING MINUTES
June 27, 2022

1. The regular meeting of the Board of Directors of Green Valley Mutual Water Company was held on June 27, 2022, at the Hilton Garden Inn, located at 11481 Mission Vista Drive, Rancho Cucamonga, CA, 91730. The meeting was called to order at 6:33 p.m. by President Ira Leader.

Directors present at the meeting:	President 1 st Vice President 2 nd Vice President Secretary/Treasurer Directors:	Ira Leader Charlie Mattson Steve Christman Jeff Grimsley Jerry Miller Richard Vouga Robert Perrill Kathy Benjamin Ed Gray
Directors Absent:		None
Employees Present:	General Manager Recording Secretary	Steve Brandt Emily Nohr
GVL Recreation, Inc.:	Vice President	Tracy Schroeder
Public Present:	Sandi Huckaby, Fred Sohl <i>Additional public attended that did not provide 24-hour notice, however, names were not taken.</i>	

2. President, Ira Leader, called for a moment of silence in recognition of the passing of employee, Andrea Herring, who worked for the Company from 2016 to the present.
3. **PUBLIC COMMENT:**
- a. Shareholder, Sandi Huckaby, proposed board meetings be held at the Clubhouse where dinner could be prepared by the Mountain Community Alliance to save on expenses which could in turn lower the cost to rent the clubhouse.
4. **CONSENT CALENDAR:**
- a. **M (Ed Gray) S (Charlie Mattson) C:** To approve the following items of the consent calendar.
 - A – Meeting Minutes of the May 16, 2022, Regular Board Meeting
 - B – Ratification of payment of claims exceeding \$500.00
 - C – May Funds on Deposit Report

The motion was unanimously carried.

Ayes: Leader, Mattson, Christman, Grimsley, Vouga, Perrill, Benjamin, Gray, Miller
Nays: None
Abstain: None
Absent: None
5. **GVL RECREATION, INC.**
- a. Tracy Schroeder, vice president of GVL Recreation, reported the following:
 - i. The Fishing Derby was a success. 62 children under 15 participated and 15 sponsors contributed to the event and raffle.
 - ii. The dock is in the process of being built, however, the floats that go under the frame are on back order.
 - iii. Jess Ranch is stocking every 2-3 weeks and CA Fish and Wildlife recently stocked.
 - iv. The usual company that provides portable toilets are experiencing a shortage and do not have any available. Other companies down the hill do not want to travel up the mountain to provide weekly servicing of the toilets.
 - v. Community Volunteer Days have been focused on the lake and have helped make improvements around the property.
 - b. Jerry Miller expressed concern regarding the event banner being hung at the boathouse and the ruts in the area dedicated to accessible fishing.

GREEN VALLEY MUTUAL WATER COMPANY
Board of Directors Meeting Minutes
June 27, 2022

6. FINANCIAL REPORTS:

- a. Jeff Grimsley presented the financial statements for the period ending May 31, 2022.
M (Steve Christman) **S** (Charlie Mattson) **C**: To approve the financial statements for the period ending May 31, 2022. *The motion was unanimously carried.*
Ayes: Leader, Mattson, Christman, Grimsley, Vouga, Perrill, Benjamin, Gray, Miller
Nays: None
Abstain: None
Absent: None

7. MANAGER'S REPORT:

- a. Steve Brandt presented the May production report, noting that production was down 40% compared to May 2021. Demand has since increased since Memorial Weekend, putting additional stress on the distribution system.
- b. Steve Brandt reported on the following for the Manager's Report:
 - i. The Snow Canyon well has been turned on for the season.
 - ii. If water demand does not slow this week, CLAWA water will be purchased to allow wells to rest over the 4th of July weekend.
 - iii. Mountain Rim Fire Safe Council reached out concerning the grants for fuel reduction. The grant has been approved and work will be done within our system to help with fuel reduction around tanks and wells.
 - iv. One employee is still on modified light duty.
 - v. Meter reading is complete and 2nd Quarter billing has been sent out.
 - vi. Steve reported on the laborious job of manually reading the over 1,100 meters in the valley. He recommended the continuation of researching digital meters that could work in our environment to relieve the strenuous work it takes to complete meter readings each cycle. The Board agreed and directed staff to continue looking into digital meters.
 - vii. The capital improvement budget allocated \$6,500 towards new electronic line locator equipment. After researching different equipment, it has been narrowed down to one locator, which also handles the required GPS mapping of water lines, which the State is requiring on all future pipeline projects. The quote provided as of 5/24/2022 is for \$11,300.00.
- c. The Board was presented with CLAWA's Severe Drought Notice. While the notice was geared towards the Agency's residential customers, the notice emphasizes the severeness of the drought.. The notices sent to our highest water users seemed to have a positive outcome and those affected have taken steps to reduce use. A notice will be posted on the website regarding the drought and future notices to shareholders will be considered as the drought continues.

8. OLD BUSINESS:

- a. Steve Brandt reported that it has not yet been confirmed if additional surveying will be required for the Green Valley Lake Road project.
- b. The board was presented with emails from San Bernardino County Code Enforcement and Public Health confirming that ordinance 52.0120 does prohibit vendors, such as food trucks, from vending in front of a property without the Owner's permission.

9. NEW BUSINESS:

- a. Steve Brandt presented a valve change order from Altmeyer, Inc. for the Green Valley Lake Road project. The valve would prevent additional service interruptions to customers by installing a three-way valve in the road.
M (Jeff Grimsley) **S** (Steve Christman) **C**: To approve a change order from Altmeyer, Inc. for \$4,500.00 for the installation of a new valve plus \$6,400.00 for materials.
Ayes: Leader, Mattson, Christman, Grimsley, Vouga, Perrill, Benjamin, Gray, Miller
Nays: None
Abstain: None
Absent: None

10. COMMITTEE REPORTS:

- a. Jerry Miller, Chairperson of the Lake and Clubhouse Committee reported that a community meeting is scheduled for July 18th. The primary focus at this time is the ADA ramp for the clubhouse and office entrance.
- b. The Finance, Policy, and Communications Committee had no report.
- c. The Community Relations Committee had no report.
- d. The New Installations and Operations Committee had nothing further to report than what was already discussed.

GREEN VALLEY MUTUAL WATER COMPANY
Board of Directors Meeting Minutes
June 27, 2022

- e. Richard Vouga, chairperson of the Nominating Committee, presented a revised ballot for the Annual Shareholder Meeting. The purpose of the ballot revisions is to eliminate confusion during voting.

11. OPEN SESSION RECESSED AT 8:19 pm FOR EXECUTIVE SESSION.

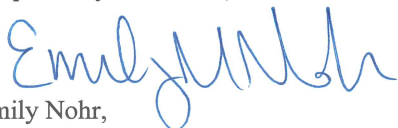
- a. **M** (Steve Christman) **S** (Charlie Mattson) **C**: To move into executive session.
Ayes: Leader, Mattson, Christman, Grimsley, Vouga, Perrill, Benjamin, Gray, Miller
Nays: None
Abstain: None
Absent: None

12. EXECUTIVE SESSION: 8:20 pm to 8:33 pm

- a. Steve Brandt updated the board on the accounting firm.
- b. The board discussed the temporary Office Assistant position and agreed to offer this as a permanent position to the employee who was temporarily filling the position.

13. ADJOURNMENT: The meeting was adjourned at 8:33 pm.

Respectfully Submitted,



Emily Nohr,
Recording Secretary